

# Taylor Tips

## Tent !!! What Size Do I Need?

Ask yourself the following questions:

- How many guests are invited?
- What activities will take place under the tent? ie: Band, Dance, Food, Tables & Chairs, etc.
- What type of surface will the tent be placed on? ie: Grass, Concrete, etc.
- Remember when measuring for tents you need to consider that the tie down straps extend 7ft. out from each side. That means you will need a 34 x 44 space to accommodate a 20x30 tent.

*Andy's Taylor Rental,  
I cannot thank you enough for all your input. You were right about the size of the tent and how to set up the table and chairs. Your advice was invaluable. I enjoyed so much working with you. The wedding will carry many beautiful memories for a long time Cathy and Jason really fell in love with St. Augustine and the people.*

*Thank you again,  
Shelly*

Here is a guide for determining the size needed for your event:

Type of Event	Sq. Ft. Needed Per Person
Stand-up cocktail	5-6
Buffet Dinner	7-8
Sit Down Dinner w/ Round Tables	13
Sit Down Dinner with Rectangle Tables	9
Cathedral Seating	5-6
Dance Area	2-3
Band Stand	10
Drums	20
Bar	30
Speaker's Platform	10

**Not Creative? Contact our event planner:**

[eventplanner@taylorrentalstaug.com](mailto:eventplanner@taylorrentalstaug.com)

Floor planning service available. Let our event planners design your tent or room set-up.

### Tables!!! What Size Tables and Linens Should I Use?

Table Size	Seating	Standard Length	Floor Length
<b>Rectangular Tables</b>			
6 Foot	6-8	54"x120"	88"x130"
8 Foot	8-10	54"x120"	88"x154"

### Round Tables

30 Inches	4	90"	90"
48 Inches	6	90"	108"
60 Inches	8	90" & 108"	120"
72 Inches	10	108" & 120"	132"

### Beverages!!! How Do I Plan?

**Champagne** - 1 case (12 fifths) Serves 50 people (82 drinks). Our Fountains will operate will operate as little as 3 bottles and as much as 5 gallons.

**Liquor** - Plan approximately 2 drinks per hour for each guest. There are 21-28 drinks per quart of liquor. Taste preferences today are Vodka, Scotch, Gin and Bourbon.

**Punch** - One gallon of punch serves approximately 24 persons. (32-3oz. drinks with ice)

**Coffee** - One pound of coffee serves 60-80 cups.

**Have a great party! And thank you for renting from Andy's Taylor Rental.**